**BOOKING FORM**

(A Booking Form should be completed & signed by each person attending. Please read the Booking Information as well as the Terms & Conditions before completing this form.)

**Contact Details**

|  |  |  |  |
| --- | --- | --- | --- |
| Title: | First Name: | | Surname: |
| Address: | | | |
| Postcode: | | Aged Under 18 Years: YES or NO | |
| Home Phone: | | Mobile Phone: | |
| E-mail: | | | |

**Personal Information**

|  |
| --- |
| Medical Conditions / Allergies / Significant Disabilities: |
|  |
|  |

**Emergency Contact**

|  |  |  |
| --- | --- | --- |
| Name & Telephone Number of a person not on the course whom we can contact In an emergency: | |  |
| Name: | Relationship: | Phone Number: |

|  |  |  |  |
| --- | --- | --- | --- |
| Course Title / Activity | Date | Cost per Person | Total Cost |
|  |  |  |  |

**Where did you hear about us?**

|  |
| --- |
|  |

**Declaration**

* I have read the Terms & Conditions relating to this booking & agree to be bound by them.
* I wish to participate in the named course. I acknowledge that involvement with water and mountain activities can be a hazardous, and involvement is undertaken at my own risk.
* I consent to any photographic images of myself taken during the course being used in future articles, publications or promotional material by the photographer.
* I enclose a cheque for the 50% deposit or will make a BACS payment (details at very bottom of this page)

|  |  |
| --- | --- |
| Signature: | Date: |

Payment can be made by: Cheque payable to “Tim Stott” and posted to 94 Highfield South, Birkenhead, Merseyside CH42 4NF.

Bank Transfer, Payment by BACS. Account: Prof T A Stott; Sort Code: 51 61 33; Account No: 05161584

PayPal using the email address: t.a.stott@ljmu.ac.uk

**TERMS & CONDITIONS**

1. Liability & Insurance
   1. All the activities we run have an element of assumed risk. Participants should be aware of and willing to accept the inherent risk of accidents & injury involved. They should be prepared to assume personal responsibility for their own actions and involvement.
   2. Snowdonia Outdoors is not under any liability whatsoever in respect of any personal injury or death, nor loss of or damage to personal property unless caused by proven negligence or default on their part or that of their suppliers or agents whilst attending the course.
   3. In the circumstances of cancellation of the event by Snowdonia Outdoors, any liability shall be limited to the original fees paid. No liability whatsoever is accepted for consequential losses resulting from such a cancellation.
   4. Snowdonia Outdoors is insured for public liability cover for the course & all coaches working on it.
   5. No insurance cover is included for participants. You are strongly advised to ensure you have your own suitable insurance cover in place.
2. Health & Safety Considerations
   1. Snowdonia Outdoors reserves the right to modify or cancel advertised courses due to safety considerations or other factors beyond our control.
   2. To help us to help you, we ask that you disclose any relevant information relating to your health or capabilities on the booking form. All information supplied will be treated sensitively & in strict confidence. This enables us to make informed decisions about the activity (ies) which include you.
   3. Participants are expected to have a realistic level of fitness to participate in their chosen course.
   4. Snowdonia Outdoors does not hold an Adventure Activities License to work with unaccompanied youngsters. Under-18’s may attend but must be actually accompanied by a parent on any course. (Sorry, but supervision by another responsible adult is not acceptable).
3. Bookings & Payment
   1. A booking form must be completed & signed by all participants.
   2. Where a participant is under 18 years of age, it should be signed & acknowledged by a parent/guardian on their behalf.
   3. Bookings can be made by sending a cheque by post or by BACS payment
   4. A non-refundable deposit of 50% of the total fee is required at the time of booking.
   5. The final balance should be paid one week prior to the course.
   6. BACS details are given at the very bottom of this page. Paypal account is Tim Stott (t.a.stott@ljmu.ac.uk)
4. Cancellation & Refunds

Cancellation By The Participant

* 1. All cancellations must be made in writing & acknowledged (e-mail is acceptable).
  2. For cancellations made up to 2 weeks before the start date only the deposit is forfeit. The balance will be refunded.
  3. For cancellations less than 2 weeks before the start date or during the course then the full course fee is forfeit unless the places or time can be resold.

Cancellation by Snowdonia Outdoors

* 1. In the extremely unlikely event of a cancellation by Snowdonia Outdoors, participants will be notified by telephone & then in writing or by e-mail as soon as practicable.

1. Data Protection & Confidentiality
   1. All personal information provided by participants will be treated sensitively & in strict confidence.